



ALLATOONA DUGOUT CLUB

CONSTITUTION AND BY-LAWS

Created: 9/25/2008

Updates: 6/1/2021

ARTICLE I - TITLE

This organization shall be known as the Allatoona Dugout Club.

ARTICLE II - OBJECTIVES

SECTION 1.

The object of the organization is to provide incremental funds for the baseball program at Allatoona High School, while promoting and supporting the baseball program, cultivate school spirit, sportsmanship and character.

SECTION 2.

The Dugout Club shall operate in full support of the school principal, athletic director and head baseball coach at Allatoona High School. It will be the organization's purpose to follow the policies, methods, eligibility requirements, or other practices of the Allatoona High School athletic department or administration.

ARTICLE III - MEMBERSHIP

SECTION 1.

Membership in the Dugout Club will be made up by three levels of membership. Membership is open to all willing to assist in achieving the objectives of the Dugout Club.

A regular member is each parent and/or legal guardian of a student currently enrolled in the school and is in good standing and is a participant in the baseball program or any community member that wants to join. Members shall pay dues and have the right to hold office.

SECTION 2.

Annual membership shall run from September 1 to August 31. Annual membership dues will be established by the Board of Directors each year. Dues are payable at time of application to the Buccaneer Dugout Club.

ARTICLE IV - MEETINGS

SECTION 1.

Regular business meetings will be held monthly during the months of January through May and quarterly during the remainder of the year. These meetings shall be held at Allatoona High School unless another location is designated by the Executive Committee. Members shall be notified in advance of a location change.

SECTION 2.

Regular business meetings shall begin at time designated by the athletic director. Additional board meetings may be called at any time by the President. Members shall be notified by phone and/or posting to website prior to the special meeting. The Board will meet before club meetings to establish the agenda. 50% of the Board of Directors must be present at a club meeting.

ARTICLE V – OFFICERS & BOARD

SECTION 1.

The officers shall be a Director, an Assoc. Director, and a Treasurer. These elected officers shall constitute the Executive Committee. The officers will be designated by the head coach. Officers serve on a volunteer basis and shall not receive any compensation for services.

A. Director shall perform but not limited to the duties below:

1. Will preside at all meetings and carry out the duties generally ascribed to this office; preserve order and regulate discussions.
2. Will be the official liaison between the Dugout Club and Allatoona High School.
3. Will appoint committee chairs.

B. Associate Director shall perform but not limited to the duties below:

1. Will assist the President in his/her duties and preside at meetings in the absence of the president.
2. Will succeed the President in the case of a vacancy in the office until the next regularly scheduled election.
3. Will coordinate, identify and cultivate projects to raise funds for the Club.
4. Will have primary responsibility for membership.

C. Treasurer shall perform but not limited to the duties below:

1. Will present a budget for the fiscal year at the January meeting.
2. Prepare a monthly financial report for the High School principal and membership.
3. Prepare an annual budget in August of each year with input from the coach and the school's administration.
4. Will be responsible for the timely payment of bills.
5. Will maintain permanent records of the Club.
6. Assist in maintaining the membership rolls.

SECTION 3. QUALIFICATIONS.

A candidate for office shall have been a member for at least one regular spring season prior to the time of nomination. No member shall hold more than one office at a time. A candidate for president should be the parent/legal guardian of a current and/or former player. A candidate for vice-president should be the parent/legal guardian of a current and/or former player.

ARTICLE VI - FINANCES

SECTION 1.

Income shall primarily be derived from membership dues, donations and fundraising projects.

SECTION 2.

The Treasurer shall prepare, with input from the coach and high school principal, an annual budget. The budget will be presented to the general membership and voted on at the August meeting. The budget must be approved by the principal prior to its presentation to membership.

SECTION 3.

The Treasurer shall provide a monthly financial report to the principal and to the membership.

SECTION 4.

The high school principal shall reserve the right to conduct an independent audit of the financial records of the Dugout Club.

ARTICLE VII - AMENDMENTS

SECTION 1.

Amendments to the By-Laws shall be by the head coach

ARTICLE VIII - OWNERSHIP

SECTION 1.

The Allatoona Dugout Club is a not-for-profit organization, Tax ID Number _____, created solely for the objectives stated above. No officer or member, (past or present), shall, (at any time), have any claim against the club nor interest in any funds, equipment, or property that has been or may be acquired by the club.

SECTION 2.

Any equipment or property acquired by this organization for the baseball program shall become the property of Allatoona High School. The gift or

donation will be accepted by the principal with a signed statement indicating that they are to become the property of the school. In the event that the club should be dissolved or cease to function at any time, all accumulated funds, equipment, and property shall be turned over to Allatoona High subject to the express condition that they be used for the purpose for which they were acquired.